

See Distribution

16 Feb 17

MINUTES OF THE TRAINING CAPTAIN'S MEETING
HELD AT CN & MA CONFERENCE HALL ON 15TH FEBRUARY 2017

1. The meeting commenced at 1600 hrs with the participation of following officers;

Present:

01	CAPT(ASW)	KSP	BANAGODA RSP, PSC	NRX	568	TC
02	CAPT (S)	KTDPC	JAYAPALA	NRS	0738	SCO LLMC
03	CAPT (ASW)	MHCJ	SILVA	NRX	0787	DTC
04	CDR (G)	DMDC	BANDARA	NRX	0920	OTO
05	CDR (E)	LSP	GUNAWARDANE	NRE	1214	OIC E
06	CDR(H)	RML	RATHNATHILAKA	NRX	1077	DS I-JNSC
07	CDR(ASW)	JPKP	KUMARA	NRX	1360	DS II- JNSC
08	LCDR (S)	MPSDP	FRENANDO	NRS	1372	C LLMC
09	LCDR(S)	SAK	GUNATHILAKA	NRS	1410	2IC S&SS
10	LCDR(CE)	MA	WAHALATHANTHRI	NRC	1571	OIC CE SCHOOL
11	LCDR (ND)	BJJP	COORAY	NRX	1590	XO
12	LCDR (C)	RRR	LAKMAL	NRX	1627	OIC COM
13	LCDR(C)	MMGUR	GAMAGE	NRX	1844	OTW(32 nd KDU)
14	LCDR (NP)	RMK	RAJAPAKSHA	NRP	1522	OIC NMSTS
15	LCDR (ASW)	SN	THEWARAPPERUMA	NRX	1862	OIC SS
16	LCDR (G)	PT	KOSWATTAGE	NRX	2203	2IC G
17	LCDR	IP	WIJESINGHE	NRX	2219	2IC N
18	LCDR (C)	SHDS	FERNANDO	NRX	1771	OTW(56 TH)
19	LCDR (C)	EDS	DISSANAYAKE	NRX	1754	OTW(58 TH)
20	LCDR (IT)	TL	MAHAWATTA	NRT	2470	OIC IT
21	LCDR (VNF)	KAB	AJANTHA	NVX	5390	OIC GED
22	T/LCDR (SBS)	RGTS	KARUNARATHNE	NRZ	2278	C SBS
23	T/LCDR	HPUMK	HEWASINGHE	NRX	2359	OTW(DE 2017/1)
24	T/LCDR	KSM	SILVA	NRX	2358	OTW(55 th)
25	LT(IT)	NKBCL	KARUNARATHNE	NRT	2428	2IC IT
26	LT (E)	KAW	KASTHURIARACHCHI	NRE	2448	3IC E
27	LT (PRO)	PPSI	PATHIRANA	NRR	2672	2IC PRO
28	LT (IT)	BKAMK	KODIKARA	NRT	3350	3IC IT
29	LT	RHSL	RATHNAPPRIYA	NRX	2576	3IC N
30	LT	MDAPS	DE ALWIS	NRX	2793	DS
31	LT(NP)	MSMP	SENEVIRATHNE	NRP	2598	2IC CTU

32	LT (L)	SPYDJ	SUBASINGHE	NRL	2757	3IC L
33	LT	WABC	DIAS	NRX	2737	OTW(58 TH)
34	LT(S)	ENP	RATHNAYAKE	NRS	2942	ASO/SEC
35	LT(I)	HMND	PRIYASHANTHA	NRI	2945	OTW(KDU 32)
36	LT (I)	HGA	SOMASIRI	NRI	3709	3IC-TDEC
37	LT	WAT	DANANJAYA	NRX	2898	2IC D
38	LT	US	HETTIARACHCHI	NRX	2906	OTW(55 th)
39	LT (VNF)	ASAR	DE SILVA	NVX	5506	OIC PTS
40	LT(VNF)	SMR	BANDARA	NVX	5514	3IC COM
41	LT(VNF)	WMUD	WEERASEKARA	NVX	5561	OIC MEUSIUM
42	LT (VNF)	JAG	JAYASOORIYA	NVX	5562	3IC G
43	LT (VNF)	DMIK	DASSANAYAKE	NVI	5569	ELTS
44	LT(VNF)	CL	DALUWATTA	NVX	5618	2IC SS
45	LT (VNF)	CP	HANDUNGODA	NVX	5763	ELTS
46	SLT(AOH)	AI	GUNAWARDANE	NRW	3789	OIC MEDICAL
47	SLT (VNF)	ASC	FERNANDO	NVX	5823	OTW(DE 2017/1)
48	SLT(VNF)	BMNK	BASNAYAKE	NVX	5845	ELTS
49	SLT(VNF)	JAN	BHAGYA	NVX	5846	ELTS
50	SLT(VNF)	SH	UDUWAWALA	NVX	5848	ELTS

2. The meeting was called by Training Captain to brief the outcome of weekly Admin and Security meeting and discuss Administrative and Training matters discuss Administrative matters of NMA and following points were raised;

ITEM NO 01

Cleaning and Maintaining

All officers are ensure to look after their parts of ship clean and maintain the respective areas. (Specially road in front of the NMA general mess).

All Officers

ITEM NO 02

Carriage of food

Trainees are not to be allowed to use plastic buckets to carry food from galley to respective dining areas.

OTO
All OICs

ITEM NO 03

Stray Dogs

Action to be continued to catch stray dogs inside the area of responsibility .Unwanted animals are to be removed and required/ good breed is to be retained after necessary vaccination/ registration.

XO
BO

<u>ITEM NO 04</u> <u>Condition of Auditorium</u>	Initiate necessary action to maintain the facility on upgrading the auditorium.	OIC Auditorium
<u>ITEM NO 05</u> <u>Cleaning of Beaches</u>	Action to be continued to clean and maintain Coral Cove beach	OIC CTU BO
<u>ITEM NO 06</u> <u>LED Bulbs</u>	Study the possibility of replacing existing light bulbs with LED lights once lifetime is over.	OIC 'L' School
<u>ITEM NO 07</u> <u>Preventing Dengue</u>	OIC's of respective areas to forward a clearance certificate within one week to confirm preventive actions.	All Officers
<u>ITEM NO 08</u> <u>Area website</u>	All officers to visit the Area Web site and forward suggestions to upgrade the site within one week.	All Officers
<u>ITEM NO 09</u> <u>Pest control confirmation in the Gym.</u>	Action to be continued to monitor effectiveness of pest control in the gym	OIC 'E' School
<u>ITEM NO 10</u> <u>Drain System</u>	Study and initiate repair / maintenance action of drains within NMA area of responsibility.	OIC 'CE' School
<u>ITEM NO 11</u> <u>Photography inside the dockyard</u>	Instruct all visitors of naval personnel that photography of Naval assets is prohibited whilst on boat ride.	All Officers
<u>ITEM NO 12</u> <u>Awareness programme</u>	Awareness programme will be conducted by CAEO(E) for all TAs and vehicle maintains officers at Dockyard.	XO
<u>ITEM NO 13</u> <u>Conduct of Sub Tech Courses</u>	The conduct of Sub Tech courses should be monitored for their adherence to the routine of the NMA.	OTO All Dos

ITEM NO 14

White PT T Shirt for J/Sailors

Initiate necessary action to regulate issue and usage of white PT T-Shirt of J/Sailors. Kit Officer

ITEM NO 15

Moving inside the Dockyard

Instruct all Under Trainees to use right side of the road whilst moving as a squad. OTO
All OICs
OIC T DEC

ITEM NO 15

Usage of Terra Cotta

Officer's families can be entertained at Terra Cotta area on every Friday from 2000hrs to 2300hrs and Bar will be functioned at Golden Longue Roof Top every Saturday from 2000hrs to 2300hrs(Dress- Smart Casual with Cravat) All Officers



ENP RATHNAYAKE
Lieutenant (S)
Secretary

Distribution: Full (Internal)